

**LAPEER COUNTY ROAD COMMISSION
REGULAR BOARD MEETING- ELECTRONIC REMOTE ACCESS
Wednesday, February 10, 2021
4:30 p.m.**

Per the MDHHS Emergency Order under MCL 333.2253, and in accordance with Public Act 228 of 2020, remote access was implemented per the requirements of PA 228 of 2020.

Present. Mr. James Novak, Jr. Chairman; Mr. Les Nichols, Vic Chairman; Mr. Terry Jostock, Member; Mrs. Linette Weston, Board Secretary; Mr. Zeb Schons, Superintendent of Operations; Mr. Erick Pearson, Managing Director

Mr. Novak called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Approval of Agenda

021021-017

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the agenda. Motion carried.

Approval of Prior Board Meeting Minutes

021021-018

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the Regular Meeting minutes for January 27, 2021. Motion carried.

Approval of Disbursements

021021-019

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the Accounts Payable and Payroll dated February 11, 2021 in the amount of \$493,393.42. Motion carried.

Road Project Agreements

021021-020

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the four Attica Township Road Project Agreements.

Attica Township

504-003-213200 Dust Control, LCRC, Up to 3 Applications, Estimated Cost: \$48,848.00

504-003-213201 Roadside Mowing, LCRC, 1 Double in Spring and Summer

Estimated Cost: \$12,538.00/LCRC \$6,269.00/Township \$6,269.00

504-003-213202 Brush Axe and Tree Removal Program, Estimated Cost: \$10,000.00/LCRC

\$5,000.00/Township \$5,000.00

504-003-213203 Ditching Program, \$10,000.00/LCRC \$5,000.00/Township \$5,000.00

Motion carried.

021021-021

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the five Metamora Township Road Project Agreements.

Metamora Township

504-015-214400 Dust Control, LCRC, Up to 3 Applications, Estimated Cost: \$45,392.40 Township

504-015-214401 Roadside Mowing, LCRC, 1 Double in Spring and Summer

Estimated Cost: \$10,978.00/LCRC \$5,489.00/Township \$5,489.00

504-015-214402 Brush Axe and Tree Removal Program, \$10,000/LCRC \$5,000/Township \$5,000

504-015-214403 Ditching Program, \$10,000/LCRC \$5,000/Township \$5,000

489-015-214404 Gravel, 10,000 ton at \$11.27/Ton-Load, Haul, Brine Estimated Cost: \$112,700

Township

Motion carried.

Managing Director Report

Mr. Pearson explained to the Board that the 2020 Audit was essentially complete. As part of the year end closing process, a budget amendment must be prepared and approved. Mr. Pearson explained the adjustments in the budget and the resulting new fund balance. Mr. Pearson stated that Federal Aid projects that take place in late summer and fall throw off the budgeted numbers because they roll into the next year.

021021-022

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the 2020 Final Budget Amendment. Motion carried.

Mr. Pearson reported that he also would like to request Budget Amendment #1 for the 2021 Budget. Mr. Pearson explained that there was a capital outlay change for two truck chassis' instead of one complete truck due to the non-availability of the upfitting at this time. Mrs. Weston stated that the new Fund Balance was also being added from the completed 2020 Final Budget. Mr. Pearson went on to state that Fund Balance does not mean cash in the bank, but also consists of inventory, accounts receivable, and other assets.

021021-023

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve Amendment #1 for the 2021 Budget. Motion carried.

Mr. Pearson stated that the 2020 Annual Financial Report will be presented by the UHY LLC auditors on February 22, 2021. The Zoom meeting will be held at 8:30 a.m.

Superintendent Report

Mr. Schons asked the Board to declare equipment #9725, a 1996 Tuffer Loader Scale as surplus. Mr. Schons explained that this scale no longer worked and was replaced.

021021-024

Motion by Commissioner Jostock, seconded by Commissioner Nichols to declare #9725 as surplus. Motion carried.

Mr. Schons explained that the cold weather caused a few issues with the equipment recently, and snow is predicted again this weekend with a bigger storm with higher accumulation next week. Mr. Schons reported that the back-up salt is now being delivered.

Engineering Report

Mr. Gingell asked the Board to approve the M-24, between Castle Road and Millington Road Paving Project bid tabulations.

021021-025

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve Bid Tabulations for M-24/Castle Rd to Millington Rd (4.172 MILES: HMA MILLING, HMA OVERLAY, HMA APPROACHES, AND SHOULDER AGGREGATE) as presented. Motion carried.

Mr. Gingell reported to the Board that the final Asset Management presentation for District 3 took place this morning. Mr. Gingell explained that Mrs. Beth Schroeder has done a great job gathering data for the project and the presentation has been well received.

Public Comment

None received.

Commissioners Reports and Comments

Mr. Nichols stated the crews did a good job plowing. Mr. Schons stated the crews are doing a good job, and reported that the sun is also beginning to help with the melt off.

Mr. Novak said he seconded the compliment to the crews. Mr. Jostock also agreed.

Mr. Novak then asked the Board how they liked the Zoom meetings. All three commissioners stated they would like to return to in person meetings. Mr. Novak asked Mrs. Weston to review the latest order to see if it is allowable.

Mr. Pearson reminded the Board of the Township Annual meeting scheduled for March 17th at 10:00 a.m. via Zoom.

Being no further business, Chairman Novak declared the meeting adjourned at 5:04 p.m.

James Novak Jr., Chairman

Linette Weston, Board Secretary