

**LAPEER COUNTY ROAD COMMISSION  
REGULAR BOARD MEETING  
Wednesday, June 29, 2022  
4:30 p.m.**

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Present: Mr. James Novak, Jr., Chairman; Mr. Leslie Nichols, Vice Chairman; Mr. Terry Jostock, Member; Mr. John Daly, III, Managing Director; Mr. Joseph Minaudo, Jr., Board Secretary; Mr. Destain Gingell, County Highway Engineer; Mr. Zeb Schons, Superintendent.

Residents: None.

Chairman Novak called the meeting to order at 4:30 p.m.

**Approval of the Agenda**

**062922-110**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the agenda. Motion carried.

**Approval of Prior Board Meeting Minutes**

**062922-111**

Motion by Commissioner Jostock, seconded by Commissioner Nichols to approve the Regular Meeting minutes for June 15, 2022. Motion carried.

**Approval of Disbursements**

**062922-112**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the Accounts Payable and Payroll dated June 30, 2022 in the amount of \$381,084.76. Large Disbursements were discussed. Motion carried.

**Approval of Road Project Agreements**

**062922-113**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve 6 Township Road Project Agreements. Motion carried.

504-002-223102 Arcadia Township – Brush Axe and Tree Removal Program. Estimated Cost: \$10,000.00 LCRC and Twp. 50/50.

504-002-223103 Arcadia Township – Ditching Program. Estimated Cost: \$10,000.00 LCRC and Twp. 50/50.

490-005-223408 Burnside Township – Index Road, Between Gosline and Cade Roads, 48” x 50’ Cross Tube Replacement. Estimated Cost: \$11,487.14, Twp.

489-010-223906 Hadley Township – 14,000 Tons of Gravel on Various Roads. Estimated Cost: \$171,400.00 Twp.

489-013-224208 Marathon Township – 200 Tons of Gravel on Lakeside Drive. Estimated Cost: \$3,500.00 Twp.

504-013-224209 Marathon Township – Restoration from tree removal and stump grinding. Levalley Road between Flint River and Peters Roads. Flint River Road between Norway Lake and Levalley Roads. Estimated Cost: \$4,371.00 Twp.

**Managing Director Report**

**Approval of Special Recognition of Harold Martin  
062922-114**

**BE IT KNOWN TO ALL PERSONS THAT  
In Special Recognition of  
Harold Martin, Lapeer County Road Commission**

WHEREAS, Harold Martin worked in the following departments and locations; Truck Operator at the Imlay City Garage in December of 1996, Heavy Equipment Operator in December of 1996, Working Foreman for the Construction Crew in April of 2000, Heavy Equipment Operator at the Imlay City Garage in March of 2005, and a Heavy Equipment Operator at the North Branch Garage in May of 2015, and has remained there for the remainder of his career; and,

WHEREAS, Harold Martin is a devoted and faithful employee of the Lapeer County Road Commission; and,

WHEREAS, Harold Martin has used his talents as a Truck Operator, Heavy Equipment Operator and Working Foreman to maintain the roads in Lapeer County for the past twenty-five plus years; and,

WHEREAS, as a result of Harold Martin’s diligence and work ethic, he has contributed greatly to the excellent condition of the roads in Lapeer County, ensuring the wellbeing of all who use them; and,

WHEREAS, Harold Martin will be retiring June 30, 2022 after more than twenty-five years of service to the community; and,

WHEREAS, Harold Martin’s work will be missed by one and all.

NOW THEREFORE BE IT RESOLVED, that the Board of Lapeer County Road Commissioners, does hereby extend our sincere thanks and heartfelt gratitude.

BE IT FURTHER RESOLVED, that this resolution be entered into the records of the Board of Lapeer County Road Commissioners, Lapeer County, State of Michigan on this twenty-ninth day of June, 2022, there to remain forever.

Motion by Commissioner Nichols, seconded by Commissioner Jostock for the Approval of Special Recognition of Harold Martin. Roll Call: Commissioner Novak: aye, Commissioner Nichols: aye, Commissioner Jostock: aye. Motion carried.

**Superintendent Report**

**Approval of Sales Price Reduction**

**062922-115**

Motion by Commissioner Jostock, seconded by Commissioner Nichols to approve the reduction of sale price by \$3,000.00 each for the Old State Road remaining 3 parcels. Motion carried.

**Approval of Sealed Bids Acceptance**

**062922-116**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the acceptance of sealed bids for the disposition of the White Brine well property. Motion carried.

Mr. Schons informed roadside mowing will be completed tomorrow in Arcadia and Mayfield Townships.

Mr. Schons stated the Attica Township gravel haul is winding up. Arcadia and Burlington Townships are next on the schedule for gravel.

Mr. Schons informed ditching was going on in Districts 1 and 2, then grading and brining will be performed.

**Engineering Report**

**Approval of Resolution**

**062922-117**

Motion by Commissioner Jostock, seconded by Commissioner Nichols for the Approval of the Resolution of Commitment and Support for the Statewide Local Agency Bridge Bundle Program, (Attached). Roll Call: Commissioner Novak: aye, Commissioner Nichols: aye, Commissioner Jostock: aye. Motion carried.

Mr. Gingell gave an update on the progress of various road projects.

Mr. Gingell stated seeding was going on Daily Road.

Mr. Gingell informed Dryden Road culvert replacement has begun. This is the last large project of the year.

**Public Comment**

Ms. Baker inquired as for the need for the double lines painted on a Daily Road between M-24 and Fish Lake Road? A no passing zone? Mr. Gingell stated they are temporary lines.

Mr. John Howell inquired as to what is the White Brine Well Property. Mr. Schons stated it was an old brine well that was capped many years ago.

Ms. Charlotte Babb asked for clarification on the carryforward of prior year allocations on road projects and for copies of Burnside Township executed Road Project Agreements. She was helped with both issues by Mr. Minaudo.

**Commissioner Comments**

Commissioner Jostock commented on the brush being cut down on Daily Road and the poison ivy concerns.

Commissioner Nichols inquired if the Old State Road remaining 3 parcels could be sold to MDOT as wet lands. Mr. Gingell will look into this.

Being no further business, Chairman Novak declared the meeting adjourned at 5:00 p.m.

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James Novak, Jr., Chairman

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Joseph P. Minaudo, Jr., Board Secretary

# Board of Lapeer County Road Commissioners

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## Board of Road Commissioners

James Novak, Jr., Chairman  
Les Nichols, Vice Chairman  
Terry Jostock, Member

## Leadership Team

John H. Daly III, PhD., Managing Director  
Joseph P. Minaudo, Jr. CPA, Finance Director/Board Secretary  
Destain D. Gingell, P.E., County Highway Engineer

## **RESOLUTION OF COMMITMENT AND SUPPORT FOR THE STATEWIDE LOCAL AGENCY BRIDGE BUNDLE PROGRAM**

WHEREAS, the Michigan Department of Transportation (“MDOT”) has undertaken an initiative to address the needs of Michigan’s local bridge conditions through an innovative delivery method known as “bridge bundling;”

WHEREAS, MDOT reached out to the County Road Association of Michigan (“CRA”) and the Michigan Municipal League (“MML”) to work together on such an initiative for the benefit of their mutual communities, and in the interest of public safety and the Michigan taxpayers.

WHEREAS, MDOT has identified funding for Phase II of the BUNDLE PROGRAM and has screened and selected a number of local bridges from a statewide review for inclusion in same, with no local cash match or local funding required;

WHEREAS, the Lapeer County Road Commission has agreed to the inclusion of the following bridge(s) in the BUNDLE PROGRAM, with associated planned work:

ID	FACILITY CARRIED	FEATURE INTERSECTED	PROGRAM CRITERIA	SCOPE OF WORK	YEAR	COST
5423	Bohms Road	Madison Drain	Closed	Replacement	FY 23	\$1,610,000
5470	Squaw Creek Road	Squaw Creek Drain	Closed	Replacement	FY 23	\$1,830,000

subject to final approval by MDOT and FHWA, if applicable;

WHEREAS, the Lapeer County Road Commission understands that the work as planned will be undertaken in a contract to be let and awarded by MDOT at no cost to the Lapeer County Road Commission;

WHEREAS, the Lapeer County Road Commission acknowledges that any requests to add or include work to the BUNDLE PROGRAM identified by MDOT to be either maintenance-related, a betterment or non-structural improvement to the planned scope shall only be undertaken

subject to the approval of MDOT and at 100% Lapeer County Road Commission cost, except for widening for non-motorized transportation purposes supported by approved local or regional master plans developed in a manner consistent with applicable federal and state requirements;

WHEREAS, the Lapeer County Road Commission acknowledges that neither MDOT nor its third-party agents, contractors or consultants are assuming any ownership or responsibility for the future operation or maintenance of improvements constructed in connection with the BUNDLE PROGRAM;

WHEREAS, both parties agree that if there are any performance warranties, as part of the project, MDOT will oversee said warranted work, during the warranty period;

WHEREAS, the Lapeer County Road Commission agrees to perform long-term, life-cycle maintenance of the improvements made to its bridge(s) included in the BUNDLE PROGRAM in accordance with sound principles of asset management upon completion of the work;

WHEREAS, the Lapeer County Road Commission has designated an employee representative ("CHAMPION") to serve as a point person for the agency with necessary authority and resources to act and direct its staff and third-party agents to facilitate coordination of its portion of the BUNDLE PROGRAM with MDOT;

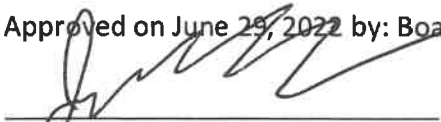
WHEREAS, the Lapeer County Road Commission hereby acknowledges that MDOT and its consultants have the appropriate authority to act on its behalf in the planning, design, construction and administration of the BUNDLE PROGRAM, while allowing Lapeer County Road Commission staff input during design and reasonable access during construction to perform its own observations and inspections if desired;

WHEREAS, the Lapeer County Road Commission agrees to support implementation of the BUNDLE PROGRAM consistent with the attached "Responsibilities of Local Agency Champions" as approved by MDOT in September 2020;

WHEREAS, the Lapeer County Road Commission acknowledges and agrees that none of its direct or indirect costs incurred in connection with its participation in the BUNDLE PROGRAM shall be reimbursable by MDOT or FHWA;

NOW THEREFORE BE IT RESOLVED, the Lapeer County Road Commission hereby agrees to support implementation of the BUNDLE PROGRAM to help facilitate the overall goal of improving local bridge conditions in Michigan.

Approved on June 29, 2022 by: Board of Lapeer County Road Commission

  
James Novak Jr., Chairman

  
Les Nichols, Vice Chairman

  
Terry Jostock, Member

  
Joseph P. Minaudo, Jr. CPA,  
Finance Director/Board Secretary

## EXHIBIT A

### RESPONSIBILITIES OF LOCAL AGENCY CHAMPIONS

Lapeer County Road Commission agrees to support its designated CHAMPION\* and other staff to take the following actions as necessary on behalf of the Lapeer County Road Commission to participate in the BUNDLE PROGRAM:

1. Review and sign environmental permit applications on behalf of the agency, being developed and prepared by MDOT or its consultants on its behalf;
2. Allow MDOT representatives to perform preliminary engineering work on site (surveying, scoping, etc.) and assisting with any routine traffic controls needed;
3. Respond in a timely manner or within deadlines established by MDOT to requests from MDOT or its consultants for relevant data or input on engineering plans or other the BUNDLE PROGRAM-related documents;
4. Issue permits (right-of-way occupancy, trucking, etc.) to MDOT's contractor within deadlines established by MDOT at no cost under uniform or near-uniform conditions as other agencies with the BUNDLE PROGRAM bridges;
5. Meet MDOT, its consultants, regulatory agency representatives or contractor to review site conditions and discuss planned actions and impacts, such as detour routes, work zone safety and maintenance of traffic requirements;
6. Assist MDOT with identifying detour route(s), including coordinating with adjacent jurisdictions if the detour impacts neighboring roads, with the understanding that the Lapeer County Road Commission will be responsible for any over and above routine maintenance costs and liability associated with damages to the detour route, and the contractor will be responsible for any liability costs associated with traffic controls;
7. Develop and implement an actionable plan to facilitate fulfillment of future life-cycle maintenance responsibilities of the completed improvement consistent with sound principles of asset management;
8. Take administrative actions as necessary to support the BUNDLE PROGRAM budget, quality and schedule goals;
9. Its designated CHAMPION, on behalf of the Lapeer County Road Commission, shall lead with support from MDOT and its consultant team, in local public meetings or stakeholder engagement (as needed) to support efforts to inform the public of the program and local impacts;
10. Take additional actions deemed necessary by FHWA to support successful implementation of the BUNDLE PROGRAM.

\*designated Destain D. Gingell, PE – County Highway Engineer, Lapeer County Road Commission to serve as a point person for the agency with necessary authority and resources to act and direct its staff and third-party agents to facilitate coordination of its portion of the BUNDLE PROGRAM with MDOT.