

**LAPEER COUNTY ROAD COMMISSION  
REGULAR BOARD MEETING  
Wednesday, December 27, 2023  
4:30 p.m.**

Present: Mr. John Howell, Chairman; Mr. Terry Jostock, Vice Chairman; Mr. James Novak, Jr., Member; Mr. Joseph Minaudo, Jr., Board Secretary; Mr. Destain Gingell, Interim Managing Director/County Highway Engineer; Mr. Zeb Schons, Superintendent (**Absent**).

Residents: Ms. Bethany Schroeder, Mr. Martin Schroeder, Ms. Lisa Haack, Ms. Paula Smith, Ms. Sherry Mawer, and Ms. Susan Brockmann.

Chairman Howell called the meeting to order at 4:30 p.m.

**Approval of the Agenda**

**122723-201**

Motion by Commissioner Jostock, seconded by Commissioner Novak to approve the agenda. Motion carried.

**Approval of Prior Board Meeting Minutes**

**122723-202**

Motion by Commissioner Jostock, seconded by Commissioner Novak to approve the Regular Meeting minutes for December 13, 2023. Motion carried.

**Approval of Disbursements**

**122723-203**

Motion by Commissioner Novak, seconded by Commissioner Jostock to approve the Accounts Payable and Payroll dated December 28, 2023 in the amount of \$558,016.43. Large Disbursements Summary was addressed. Motion carried.

**Approval of (01) Road Project Agreement**

**122723-204**

Motion by Commissioner Novak, seconded by Commissioner Jostock to approve (01) Township Road Project Agreement. Motion carried.

489-013-244204 Marathon Township – 10,000 Tons Gravel 23A on various Local Township Roads as directed – Estimated Cost \$139,500 Twp.

**Communications**

Mr. Gingell announced The Blue Water Highway Council Meeting, Thursday, January 25, 2024. At Solitude Links Golf & Banquet Center, 5810 Flinchbaugh Road, Kimball, MI 48074.

Mr. Gingell informed the 2024 Highway Conference and Road Show is scheduled for March 19, 2023 through March 21, 2023.

**Interim Managing Director**

**Mr. Gingell asks for a motion to approve 2024 Holiday and Meeting dates.**

**122723-205**

Motion by Commissioner Howell, seconded by Commissioner Jostock to approve the 2024 Holiday and Meeting dates. Motion carried.

**Finance Report**

Mr. Minaudo gave an update on the first FY 2024 Budget Amendment, Cash Flow, and Auditors progress.

**Superintendent Report**

Mr. Schons was absent.

**Engineering Report**

**Approval to adopt Resolution for No Parking Traffic Control Order on Woodbridge Park Blvd 122723-206**

Motion by Commissioner Jostock, seconded by Commissioner Novak to approve Resolution for No Parking Traffic Control Order – Woodbridge Park Blvd, Suncrest Drive easterly 0.34 miles, Mayfield Township. Roll Call Vote: Howell, Aye; Jostock, Aye; Novak, Aye. Motion carried unanimously. Resolution attached.

Mr. Gingell informed he has been getting estimates for FY 2024 Paving Projects. As well as talking with the Townships for additional FY 2024 Paving Projects.

Mr. Gingell informed Mr. Novak that Newark Road is not on the FY 2024 Paving Projects list.

**Public Comment**

None.

**Commissioner Comments**

Mr. Novak asked for 2024 Commission appointments be held in January 2024.

Mr. Howell inquired if Mayfield Township has paid for their past major projects. He was informed they have.

**2024 Organizational**

2024 Commission appointments to be held until January 2024.

**122723-207**

Motion by Mr. Jostock, seconded by Mr. Novak to authorize Mr. Destain Gingell to impose and release seasonal weight restrictions, as required for 2024. Motion carried.

**122723-208**

Motion by Mr. Novak, seconded by Mr. Jostock to appoint Mr. Destain Gingell as Interim Managing Director for 2024. Motion carried.

**122723-209**

Motion by Mr. Howell, seconded by Mr. Jostock to appoint Mr. Destain Gingell as Interim Managing Director and Trunkline Superintendent for 2024. Motion carried.

**122723-210**

Motion by Mr. Novak, seconded by Mr. Jostock to appoint Mr. Zeb Schons Assistant Trunkline Superintendent for 2024. Motion carried.

**122723-211**

Motion by Mr. Howell, seconded by Mr. Novak to appoint Mr. Joseph P. Minaudo, Jr., CPA as Secretary to the Board for 2024. Motion carried.

**122723-212**

Motion by Mr. Howell, seconded by Mr. Jostock to designate Mr. Destain Gingell and Mr. Andrew Dixon as authorized agent for checking vehicles for size, weights, and loads operating on all roads under the Road Commission jurisdiction or as allowed or designated in Lapeer County for the period of January 1, 2024 to December 31, 2024. Motion carried.

Being no further business, Chairman Howell declared the meeting adjourned at 4:46 p.m.

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John Howell, Chairman

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Joseph P. Minaudo, Jr., Board Secretary

LAPEER COUNTY ROAD COMMISSION

Resolution # 122723-206

TCO #2023-006T

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Temporary Traffic Control Orders may be issued by local units of Government having jurisdiction over public roads and streets, pursuant to the Michigan State Constitution Article 7, Section 29 of 1963, the Public Act 300 of 1949, MCL 257.606, and the Michigan Department of Attorney General Memorandum dated October 10, 1978; and

WHEREAS, the Lapeer County Road Commission, acting jointly with the Director of the Department of State Police, may place signs prohibiting or restricting the stopping, standing, or parking of vehicles on a roadway where it is determined parking is dangerous to those using the roadway or where vehicles would unduly interfere with the free movement of traffic on the roadway, MCL 257.675 (4); and

WHEREAS, Woodbridge Park Blvd from Suncrest Drive easterly to Luxington Drive, total length of 0.33-miles, is a local road in Mayfield Township under the jurisdiction of this Board; and

WHEREAS, in the interest of public safety and welfare, Mayfield Township has requested to the Lapeer County Road Commission and has passed a resolution of support requesting to place and maintain certain traffic control devices on said roads to regulate, warn or guide traffic.

THEREFORE, BE IT RESOLVED in accordance with the County Highway Engineer's recommendation, that a Temporary Traffic Control Order be issued, until a permanent Traffic Control Order is obtained from the Michigan State Police or further action by this Board, that Woodbridge Park Blvd, from Suncrest Drive easterly to Luxington Drive, total length of 0.33-miles, for a full width of the Road Right of Way, be posted as follows:

**No Stopping, Standing, or Parking**

BE IT FURTHER RESOLVED, that the necessary signs shall be erected/removed to give notice of the regulation herein before established; and

BE IT FURTHER RESOLVED, that a certified copy hereof be filed with the County Clerk of the County of Lapeer, Michigan.

Motion by JOSTOCK Motion supported by Commissioner NOVAK and carried the following vote:


Ayes: HOWELL, JOSTOCK, AND NOVAK

Nays: NONE

**CERTIFICATION**

I, Joseph P. Minaudo, Jr., Secretary of the Board of County Road Commissioners of the County of Lapeer, Michigan do hereby certify that the foregoing is a true and complete copy of an excerpt from the minutes of a meeting of said Board, held on DECEMBER 27TH, A.D. 2023, as appears on record in the office of said Board; that I have compared it with the original and it is a true transcript therefrom.

IN TESTIMONY WHEREOF, I have hereunto set my hand at Lapeer this 28TH day of December, A.D. 2023.

  
Joseph P. Minaudo, Jr.  
Secretary to the Board

# Board of Lapeer County Road Commissioners



820 Davis Lake Road  
Lapeer, Michigan 48446  
Phone: 810.664.6272 | Fax: 810.664.0404

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December 5, 2023

Michigan State Police  
Third District HQ  
64495 Corunna Road  
Flint, MI 48532

Attn: Sgt Ted Stone

RE: Request No Parking Signs Traffic Control Order  
Woodbridge Park Blvd, Section 31, Mayfield Township, Lapeer County

Dear Sgt. Stone,

The Lapeer County Road Commission (CRC) requests a Traffic Control Order (TCO) for No Parking signs along Woodbridge Park Blvd, from Suncrest Drive easterly to Luxington Drive, 0.33 miles, for a width from Right of Way to Right of Way.

In 2005 the Lapeer CRC accepted Woodbridge Park Blvd into the local road system. From 2005 until 2022, this road was mostly utilized as a pass-through from Suncrest Drive over to the subdivisions located within the City of Lapeer. In 2022, developers have constructed twenty (20) single family dwellings along the north side of the road and an assisted living apartment complex on the south side of the road.

Woodbridge Park Blvd is a paved local road with an average daily traffic count, pre-development, of 220 vehicles. Since these developments have been constructed, the traffic along this road has risen.

A safety issue is created, when vehicles utilize the roadway for parking. Curb and gutter along the length of the road limit the ability to park outside of the travel portion of the roadway. The road width is 25-ft, which allows for two (2) 11-ft lanes and 1.5-ft shoulder on each side. This does not allow for width for a dedicated parking lane.

With vehicles parked in this area, it creates congestion for vehicle turning movements and severely limits the ability to remove snow effectively during storm event.

For the reasons above, the Lapeer CRC, along with the support of Mayfield Township, request the No Parking zone encompass the length of Woodbridge Park Blvd, from Suncrest Drive to Luxington Drive, 0.33 miles, from Right of Way to Right of Way.

*Mr. John Howell, Chairman*

*Mr. Terry Jostock, Vice Chairman*

*Mr. James Novak, Jr., Member*

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Please let us know of your determination. If you have any questions or need additional information, please contact our office at (810) 664-6272 Ext. 4912.

Sincerely,



Bethany Schroeder  
Engineer Foreman  
Lapeer County Road Commission

Enclosure

Cc: Dan Engleman, Supervisor, Mayfield Township  
Gabe Forro, District 1 Maintenance Foreman

Q:\16.1. Traffic Control Studies & Requests\Parking Restriction Requests\Mayfield-WoodbridgeBlvd-2023\20231205-MSP-RequestNoParking-Ltr.docx





**Figure 1 – Google Earth image from March 2019, pre-development. Land on north and south side of Woodbridge Park Blvd is farm land. City of Lapeer subdivisions to the south have not been developed to full build-out.**



**Figure 2 – Google Earth image from May 2023, post-development. Land on north side of Woodbridge Park Blvd is utilized for single-family dwellings. Land on the south side of the road is an assisted living apartment complex.**



**Figure 3 – Looking easterly along Woodbridge Park Blvd. Vehicle parked across from main commercial parking lot entrance. Limiting turning movement ability.**



**Figure 4 – Looking easterly along Woodbridge Park Blvd toward east end. Vehicles parked on both sides of the roadway. Causing through traffic to weave back and forth along the road. Width of road does not support parking lanes.**





**Figure 5 – Looking easterly along Woodbridge Park Blvd. Vehicles utilizing end of roadway turn-around for parking. Limiting the ability for county snow trucks to turn around at the Township / City Limits.**

MAYFIELD TOWNSHIP BOARD MEETING  
NOVEMBER 6, 2023

The regular meeting of the Mayfield Township Board was called to order at the Mayfield Township Hall, at 5:30 p.m. by Supervisor Daniel J. Engelman with the Pledge of Allegiance of the United States of America.

Members Present: Supervisor Daniel J. Engelman, Clerk Julie A. Schlaud, Treasurer Daniel T. Frisch, Trustee Cheryl Kile.

Members Absent: Trustee Beth A. Knowlton.

Others Present: County Commissioner Brad Haggadone, Joy Boots, Leslie Getz, Jan Watz, Ron Keil, Betty Keil, Gary Foster.

Motion by Frisch, seconded by Schlaud, **PASSED**, to waive the reading of the minutes of the October 2, 2023 regular meeting and approve them. All ayes. One absent. Carried.

Motion by Schlaud, seconded by Frisch, **PASSED**, to accept the September Treasurer report as presented. All ayes. One absent. Carried.

Public Time: Master Plan

Motion by Frisch, seconded by Schlaud, **PASSED**, to approve the bid from John Annoneti to paint the kitchen, the meeting room and the large room, at a cost of \$2,350.00. All ayes. One absent. Carried.

Motion by Frisch, seconded by Kile, **PASSED**, approve the resolution adopting certain fire runs to be placed on the 2023 December Tax roll, as presented. Roll call voter: Kile-aye, Knowlton-absent, Frisch-aye, Engelman-aye, Schlaud-aye. Carried.

\* Motion by Schlaud, seconded by Frisch, **PASSED**, to adopt the Resolution to recertify .24 miles of Sawdust Corners Road, as presented. Roll call vote: Knowlton-absent, Frisch-aye, Engelman-aye, Schlaud-aye, Kile-aye. Carried.

Motion by Schlaud, seconded by Frisch, **PASSED**, to adopt a resolution to allow the Lapeer Co. Road Commission to put No Parking Signs along Woodbridge Park Avenue, per the Road Commission Standards. Roll call vote: Frisch-aye, Engelman-aye, Schlaud-aye, Kile-aye, Knowlton-absent. Carried.

Mayfield Township  
Board Proceedings  
November 6, 2023

Motion by Schlaud, seconded by Frisch, **PASSED**, to approve the Brush Axe and Tree Trimming, Road Project Agreement, Project# 504-014-244302, in the amount of \$10,000.00 with the Road Commission allocation amount \$5,000.00 and the Mayfield Township amount of \$5,000.00, as presented. All ayes. One absent. Carried.

Motion by Schlaud, seconded by Frisch, **PASSED**, to approve Right Touch to plant, in section C, replacement trees at a cost of approximately \$3,710.00. As presented. All ayes. One absent. Carried.

Committee Reports:

Supervisor Engelman gave report on GLTA.  
Clerk Schlaud gave report on EMS.

Motion by Frisch, seconded by Kile, **PASSED**, to pay the bills. All ayes. One absent. Carried.

Motion by Frisch, seconded by Schlaud, **PASSED**, to adjourn. All ayes. One absent. Carried.

Meeting adjourned at 5:56 p.m.

Submitted by,

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Julie A. Schlaud  
Mayfield Township Clerk

Board Approval \_\_\_\_\_